



AGENDA
Administrative Services Committee
Tuesday, February 10, 2015 – 5:00 pm
Health & Human Services Center – Community Room
303 W. Chapel Street
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

For information regarding access for the disabled please call 935-0399.

Any subject on this agenda may become an action item.

There may be a quorum of the Iowa County Board at this meeting. No County Board action will be taken.

1	Call to order.
2	Roll Call.
3	Approve the agenda for this February 10, 2015 meeting.
4	Approve the minutes of the January 13, 2015 meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	Update on the LTE in the Employee Relations Department.
7	Proposal to reclassify Bloomfield Environmental Services Director to County Director of Environmental Services as a shared position 50/50.
8	Transition county contracted facilities maintenance person to – Facilities and Grounds Maintenance. <ul style="list-style-type: none">• Authorize Bloomfield to back fill Director with .5 FTE maintenance worker.• Review draft position description for new Courthouse/HHS/Sheriff/Highway maintenance worker.• Authorize LTE for maintenance at Courthouse/HHS. (using new maintenance worker PD)• Review proposed budget transition from contractor to full time employee for 2016 budget. (attached)
9	Airport Assistant Update – Recommendation to continue contractor versus creating half time employee.
10	Discussion of the role of Standing Committees in monitoring their department/departments 2015 budget.
11	Review the December 31, 2014 Preliminary Financial Summary and Budget Exception Report.
12	Iowa County Revolving Loan Fund. <ul style="list-style-type: none">• Overview of the Revolving Loan Fund.• Write-off uncollected loans.
13	Review of all audit findings and identify strategies/timelines for resolving each.
14	Set next meeting date.
15	Adjournment.

Posting Verified by the UW-Extension Office Date: _____ Initials: _____